

SMAHC GRANT PANELISTS NEEDED

For grant programs in fiscal year 2012 (July 2011 – June 2012), the SMAHC Board of Directors seeks panels of artists, arts administrators, arts volunteers, and arts appreciators representing multiple artistic disciplines from throughout the SMAHC geographic region.

You may apply to serve on **one or more** of these panels, which meet on the following dates:

- **Arts Projects Grant Review Panel**
Round I: September 17, 2011, 9:00 am
Round II: February 11, 2012, 9:00 am
Round III: June 9, 2012, 9:00 am

- **Individual Artists Grant Review Panel**
Developing and Established Career Artists: January 7, 2012, 9:00 am
Art Study Opportunity for Youth: March 17, 2012, 9:00 am

- **Arts in the Schools Grant Panel**
Round I: November 12, 2011, 9:00 am
Round II: May 5, 2012, 9:00 am

Please read the following section on grant panel responsibilities, then go to http://smahc.org/smahc_panels.htm to download your **Grant Review Panelist application form**. For more information, contact SMAHC at smahcinfo@iw.net.

GRANT PANEL RESPONSIBILITIES

About the Panel position:

- Term is one year
- Appointments are by SMAHC Board decision. The board seeks to find panelists from throughout the SMAHC geographic region representing a balance of members with backgrounds in each of the artistic disciplines and representing artists, arts organizations, schools and the community at large.

About Panel meetings:

- Meetings are generally held on Saturdays at the SMAHC office in Marshall at 9:00 A.M.
- Meeting length is dependent on number of applications. Agenda will contain time recommendations.
- Lunch, snacks, and beverages are provided by SMAHC.
- Mileage is reimbursed at .555 cents per mile.
- Attendance is crucial (a quorum of five panel members is required).
- Panelists must notify staff well in advance if unable to attend.

About Panel responsibilities:

- Position is an active, working one.
- Responsible for understanding program goals and objectives.
- Responsible for reviewing application forms prior to meeting.
- Must take active role in reviewing and making recommendations with other members of the panel based on the criteria for the program. The criteria for Art Project Grants and Arts in the Schools Grants are artistic quality and merit of the project, ability to accomplish the project, and collaboration and support for the project. The criteria for Individual Artist Grants are overall excellence of the work and demonstration of exceptional talent, evidence of serious professional commitment, project's contribution to the artist's professional growth.
- Panelists must declare any conflict of interest at the beginning of each meeting. If a conflict of interest exists, panelists are asked to leave the room during discussion and voting on any application for which a conflict of interest exists.
- An individual cannot serve on the Individual Artist Grant Panel if they are applying for an Individual Artist Grant.
- Panel only has **recommendation** powers. The SMAHC Board of Directors makes final decisions.
- Panelists must agree not to discuss the recommendations of the panel to the board prior to the board action on those recommendations.
- Panelists are asked to volunteer to conduct site evaluations of funded projects. Free passes are provided and mileage is reimbursed.