FISCAL AGENT AGREEMENT

We _____ hereby agree to
(fiscal agent organization)

serve as fiscal agent for _____
(name of organization)

to receive funds for _____.
(name of project)

Before agreeing to act as fiscal agent for any group, the following conditions must be met by the group:

1. The group must be a legitimate organization.
2. The group must draw up a specific proposal for the project and be reasonably sure of its feasibility.
3. The group must agree that this is a one time agreement and understand that _____ will act as Fiscal Agent for ONLY this project.

As fiscal agent, we agree to serve as a receptacle for funds to be channeled to the _____ for expenses as outlined in the grant budget. The group receiving the funds shall be responsible for spending the funds as budgeted, providing documentation for all expenses, and shall notify SMAHC and the fiscal agent _____ if any changes are to be made in the budget.

_____ _____
Organizational Official, Title Date

_____ _____
Fiscal Agent, Title Date

Other conditions: