

SOUTHWEST MINNESOTA ARTS & HUMANITIES COUNCIL
1210 E. College Dr., Suite 600, Marshall, Minnesota 56258 (507) 537-1471 or (800) 622-5284

MCKNIGHT / SMAHC INDIVIDUAL ARTIST GRANT AWARD CONTRACT

Date:

Award: \$

Application Number:

Grantee:

In order to finalize the grant, within thirty (30) days you must sign and return a copy of this contract indicating agreement to the following terms:

- A. The project will be carried out as described in the grant application and budget. Any changes must be requested and cleared, in writing and in advance, with SMAHC.
- B. The financial assistance is acknowledged on all publicity and promotional material through the following credit line: "This activity is made possible by a grant from the Southwest Minnesota Arts & Humanities Council (SMAHC) with funds appropriated by the McKnight Foundation."
- C. Access to participation in this project will not be limited on the basis of national origin, race, religion, age or gender.
- D. A Final Report will be submitted, along with supporting materials and documentation of expenses required in the final report form, within sixty (60) days of the project's completion, in this case by **(WITHIN 60 DAYS OF THE END OF THE PROJECT)**.
- E. The grantee will return the entire grant award to SMAHC in the event the project cannot be completed as stated.
- F. All other requirements outlined in the original package.

AWARD SCHEDULE: Unless otherwise agreed upon, a check for 80% of the grant award and a final report form will be sent to the grantee within thirty (30) days of receipt by the SMAHC office of the signed contract. The grantee may claim the remaining 20% of the grant award by submitting for approval a final report and budget within sixty (60) days of the project completion. Failure to submit the final report within sixty (60) days of the project completion without prior written request for an extension will result in grantee loss of the remaining 20%. In any case, failure to submit the final report at all will result in applicant remaining ineligible for future funding.

I understand future grants will be contingent upon compliance with the terms of this contract. SMAHC reserves the right to audit the financial records of projects which have received grant funds.

Signature of SMAHC Executive Director

Date

Signature of Grantee

Date

Social Security Number – needed to issue the check

Signature of parent or guardian if grantee is under 18 yrs of age

Date