

**SOUTHWEST MINNESOTA ARTS & HUMANITIES COUNCIL**  
1210 E. College Dr., Suite 600, Marshall, Minnesota 56258 (507) 537-1471 or (800) 622-5284  
**ARTS LEGACY FOR ESTABLISHED CAREER ARTISTS GRANT AWARD CONTRACT**

**Date:**

**Award: \$**

**Application Number:**

**Grantee:**

In order to finalize the grant, you must sign and return a copy of this contract within thirty (30) days indicating agreement to the following terms:

- A. The project will be carried out as described in the grant application and provided budget. Any changes must be requested and cleared, in writing and in advance, with SMAHC.
- B. The financial assistance is acknowledged on all publicity and promotional material through the following credit line: **“This activity is made possible in part by a grant from the Southwest Minnesota Arts & Humanities Council (SMAHC) with funds from the Minnesota Arts and Cultural Heritage Fund as appropriated by the Minnesota State Legislature with money from the vote of the people of Minnesota on November 4, 2008.”**
- C. Access to participation in this project will not be limited on the basis of national origin, race, religion, age or gender.
- D. A Final Report will be submitted, along with supporting materials and documentation of expenses required in the final report form, within sixty (60) days of the project’s completion, in this case by **(FINAL DUE DATE)**.
- E. The grantee will return the entire grant award to SMAHC in the event the project cannot be completed as stated.
- F. All other requirements outlined in the original application package.

**AWARD SCHEDULE:** Unless otherwise agreed upon, a check for 80% of the grant award and a final report form will be sent to the grantee within thirty (30) days of receipt by the SMAHC office of the signed contract. The grantee may claim the remaining 20% of the grant award by submitting for approval a final report and budget within sixty (60) days of the project completion. Failure to submit the final report within sixty (60) days of the project completion without prior written request for an extension will result in a forfeit of 20% of grant funds and may result in the applicant being ineligible to apply for a SMAHC grant for a period of up to 3 years from the date the final report is filed.

I understand future grants will be contingent upon compliance with the terms of this contract. SMAHC reserves the right to audit the financial records of projects which have received grant funds.

\_\_\_\_\_  
Signature of SMAHC Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Grantee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Social Security Number – needed to issue the check